OFFICE OF THE PRESIDENT

Danley Hall, Suite 204

1100 E. 14th Street, PMB P - 8   •   Ada, OK 74820 - 6999

January 8, 2025

Regional University System of Oklahoma
305 NW 5th #407
Oklahoma City, OK 73102

Dear Chair McDermott and Members of the Board:

The recommendations of East Central University are as follows:

1   PERSONNEL

1.1   APPOINTMENTS

- **Peter Biles**
    - Mr. Biles has been appointed to a non-tenure track position as an Instructor in the Department of English & Languages for the 2025-2026 academic year, with an annual salary of $45,000. Mr. Biles will assume the position formerly held by Jamie Worthley. His start date is January 16, 2025. This is a joint appointment with Seminole State College. Mr. Biles is scheduled to teach 15 credit hours at East Central University and 15 credit hours at Seminole State College.
    - Mr. Biles holds a Bachelor of Arts in English Writing from Wheaton College (2019) and an MFA in Creative Writing (Fiction) from Seattle Pacific University (2022).

2   REQUESTS FOR CONTRACTS

None to report at this time.

3   GRANTS

None to report at this time.

4 PURCHASES

4.1 THE FOLLOWING PURCHASES ARE PRESENTED AS INFORMATIONAL ITEMS IN ACCORDANCE WITH *BOARD POLICY 2.3.3,* OVER $50,000 AND UNDER $150,000:

- **Johnson Controls, Inc.**
  - o Replacement of two boilers in Briles Hall
    - *Source: Fund 650* $148,317.00
- **Johnson Controls, Inc.**
  - o Boiler replacement in Fentem Hall
    - Source: *Fund 650* $99,891.90
- **TouchNet Information Systems**
  - o Annual subscription payment services
    - Source: *Fund 290* $74,768.00
- **Fruhauf Uniforms, Inc.**
  - o Marching band uniforms
    - Source: *Fund 730* $70,540.49
- **Xcel Office Solutions**
  - o Copier and printer leases
    - Source: *Fund 730* $67,280.00
- **Lily Architects PLLC**
  - o Consulting services for Knight Hall Project
    - Source: *Fund 295* $65,532.00

4.2 WE REQUEST APPROVAL TO MAKE THE FOLLOWING PURCHASES IN ACCORDANCE WITH *BOARD POLICY*, OVER $150,000:

<center>None to report at this time.</center>

Respectfully submitted,

Wendell L. Godwin
President

WLG: hpg